



**Australian Cheer Union**  
**State Advisory Committee Charter**  
**Version 1.1**  
**26<sup>th</sup> August 2021**

# AUSTRALIAN CHEER UNION Ltd.

## State Advisory Committee Charter



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## 1. General Function

The function of the members of the Advisory Committee (the "Advisory Committee") shall be to advise and make non-binding recommendations to the Board of Directors of Australian Cheer Union with respect to matters within the areas of their experience and expertise.

## 2. Membership

The Advisory Committee shall have a minimum of four (4) members and a maximum of sixteen (16) members. The members shall be appointed by the Board of Directors of Australian Cheer Union and can exceed the maximum number of members at the Board's discretion.

The term of service for each member of the Advisory Committee will be two years from the date of appointment, or until their successor is duly elected and qualified, or until their earlier resignation, removal by the Board of Directors of Australian Cheer Union, or death.

The Board of Directors of Australian Cheer Union shall appoint one of the members as Chairman of the Advisory Committee as it becomes vacant for any reason. The Board of Directors of Australian Cheer Union shall have the authority, in its sole and absolute discretion, to not reappoint, and to remove any member of the Advisory Committee at any time for any reason.

All members of the Advisory Committee are bound by the Australian Cheer Union's Director's Code of Conduct.

### 3. Mode of Operation

The Advisory Committee shall meet at least four (4) times a year, upon no less than ten (10) days' notice, with each meeting date to be designated by the Chairman of the Advisory Board after discussion and agreement with the Australian Cheer Union.

With prior agreement, meetings by teleconference may provide a more economical cost per meeting.

The sole responsibility of the members of the Advisory Committee shall be to meet and make recommendations to the Board of Directors of Australian Cheer Union as to matters within the areas of their experience and expertise.

The Advisory Board's role shall be purely ministerial and advisory and the ultimate responsibility for the management of Australian Cheer Union business and affairs shall rest with their own Board of Directors.

The Board of Directors shall have no obligation to adopt, or otherwise be bound to act upon, any recommendation of the Advisory Committee, but shall, in its sole and absolute discretion, have the ability to take the Advisory Committee's recommendations under advisement.

In rendering advice to the Board of Directors of Australian Cheer Union, the Advisory Board shall have no obligation to conduct any individual research or investigation and shall be entitled to rely solely and exclusively upon the facts and information available to it at the time of the making of its recommendations, including, but not limited to, such facts and information as may be provided to the Advisory Committee by the Australian Cheer Union.

See Appendix 1 for detailed list of responsibilities.

### 4. Liability

The members of the Advisory Committee shall have no liability or obligations whatsoever for any actions or omissions taken by them in their capacities as such. Any member of the Advisory Committee made, or threatened to be made, a party to any threatened, pending, or contemplated action or proceeding, whether civil, criminal, administrative, or investigative, arising out of or related to such member's service on the Advisory Committee, shall be indemnified by Australian Cheer Union, and may advance to such member related expenses incurred in defence of such action, to the fullest extent permitted by applicable law. For purposes hereof, "member" shall include such member's heirs and personal representatives.

Australian Cheer Union acknowledges that the foregoing indemnification is a material inducement to the members of the Advisory Committee to serve in their capacities as such, and that such members would not agree to serve on the Advisory Committee in the absence of the foregoing indemnification.

## 5. Private Contract

Any member of the Advisory Committee may be approached by the board of Australian Cheer Union with a view to privately contracting that member as a consultant or an educator or knowledge provider for Australian Cheer Union management and staff. Such work will be performed under a separate contract and in such a manner not to interfere with their role as Advisory Board member.

## 6. Confidentiality

All parties will hold confidential all disclosures made to each other during the normal course of their business. Advisory Committee members will not contact Australian Cheer Union staff or provide information to them without express approval by Australian Cheer Union board of directors.

## 7. Conflict of Interest

Any Advisory Committee member that finds themselves in a conflict of interest position or perceived conflict of interest position must immediately advise the chairman of the Advisory Committee, who in turn advises the board of Australian Cheer Union.

All members of the State Advisory Committee must complete a conflict of interest declaration and submit to the officer responsible for inclusion in the Conflict of Interest Register.

## Appendix 1

### Roles and Responsibilities of State Advisory Committees (not an exhaustive list)

- Covid Information updates and restrictions
- Advocate and support Australian Cheer Union to access State and Federal funding as well as sponsorship revenue to support programme development
- Grant research and monitoring for state specific funding
- Liaison with Local Sport Authority
- Liaison with local Institute of Sport
- Liaison with local and State Government Agencies
- Event Provider and Club Liaison and Support
- Assist in developing 3 year Strategic Plan
- Assist in developing operational plan
- Advocate at State Level for the interest of Cheer and Performance Cheer community to advance growth of the sport in the state
- Conduct regular committee meetings
- Corporate compliance and reporting
- Administer ACU policy and procedural guidelines
- Identification of development opportunities including registration with government organisations to officially recognise cheerleading and performance cheerleading and facilitate its growth as a sport.
- Liaison with other sporting agencies to promote growth of the sport through Universities (unisport), Schools (Education Departments), Special Olympics, Masters/Seniors Programmes.

### Document Control:

<b><i>Versio n</i></b>	<b><i>Date reviewed</i></b>	<b><i>Date endorsed</i></b>	<b><i>Content reviewed/purpose</i></b>
1	21/08/2021		● <i>Original Document</i>